



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK
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Office of Elementary, Middle, Secondary and Continuing Education

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January 2007

To: Principals of Public and Nonpublic Schools Administering the
January 2007 Grades 3-8 English Language Arts Tests

From: Steven Katz *SEK*

Subject: Changes in Procedure for Packaging of the Listening Selections of the
Grades 3-8 English Language Arts Tests

This year the Listening Selections for the Grades 3-8 English Language Arts Tests may come shipped to schools in packages of 10, 20, or 25, though the shipping notice will state that all Listening Selections have been packaged in bundles of 10. Your school will receive an ample supply of Listening Selections; however, because of this variety of bundle sizes they may arrive in fewer packages than listed on the shipping notice.

When your school's shipment of tests arrives, take inventory by counting the number of Listening Selections through the shrink wrapping to determine how many you have received. Please keep in mind that the Listening Selections are secure and the shrink-wrapped packages in which they are delivered may not be opened until the day that part of the test (Book 2 for each grade) is administered in your school.

You will most likely find that your school has received more copies of the Listening Selection than is listed on the shipping notice. If you have received fewer copies and have an insufficient quantity to administer any grade, please call the Office of State Assessment at 518-474-8220.