BEDS Personnel Master File (PMF)

Planned Time Line for 2009-10

PMF survey materials sent to schools by SED (09/07/09)

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PMF survey completed by school personnel (October 09)

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Completed PMF survey materials due at SED (10/30/09)

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Completed PMF survey documents scanned and initial corrections made by SED (Nov '09 – Feb '10)

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SED generates "Not HQ" and "Not Certified" Preliminary Report (Feb '10)

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School returns "Not HQ" and "Not Certified" Preliminary Report Changes to SED (April 1 '10)

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Final "Not HQ" and "Not Certified" Determination is made by SED, sent to districts and charter schools (May '10)

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Final "Not HQ" and "Not Certified" Findings are reported/ published in the NYS Report Card / Federal Reporting