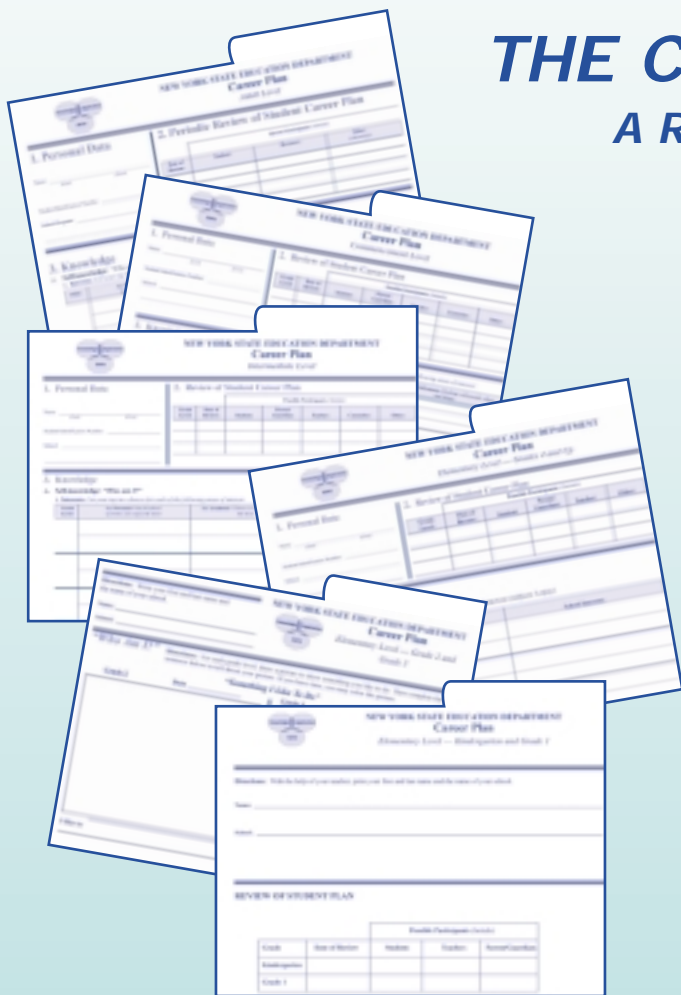


THE CAREER PLAN PROCESS

A RESOURCE TO SUPPORT EDUCATION REFORM AND CLOSE THE PERFORMANCE GAP



- Facilitates development of the **Student Individualized Education Program** and the **Individual Plan for Employment** for students with disabilities
- Supports the development of an organization that furthers both academic excellence and personal development—one of the seven essential elements identified by research for effective **middle-level education programs**
- Enhances teacher pedagogical preparation, instructional delivery, and knowledge of student development—three of the eight criteria for the **Annual Professional Performance Review**—through the delivery of Career Development and Occupational Studies Learning Standards instructional strategies
- Documents delivery of the **Career Development and Occupational Studies (CDOS) Learning Standards 1, 2, and 3a**
- Provides the foundation for the completion of the Employability Skills Profile component of approved Career and Technical Education programs that supports **CDOS Standard 3b**
- Involves students and parents in the guidance process, a **High Schools That Work Initiative** component
- Furthers student awareness of and entry into **Career and Technical Education, New Vision and Tech Prep programs**
- Contributes toward a positive **gain in student basic academic skills achievement levels** as demonstrated by career education evaluation studies
- Connects to the New York State Department of Labor's career development resource, **CareerZone**, located at www.nycareerzone.org
- Furthers the goal of the **State Workforce Investment Board and its Emerging Worker Subcommittee** to sustain a statewide career development system
- Supports the **No Child Left Behind Act** by motivating individual student academic achievement
- Supports the career education/workforce readiness **National Dropout Prevention Center** strategy to increase graduation rates
- Provides information on the skills and knowledge students need that can facilitate the development of the school district's **Comprehensive Education Plan, Guidance Plan, Professional Development Plan**, and student **Academic Intervention Services**

The New York State Education Department offers training opportunities on the K–adult career plan process developed through the pilot phase of the Career Plan Initiative.

Career Plan Awareness and Implementation workshops are available through the following statewide staff development networks:

***Staff and Curriculum
Development Network***

School-to-Work Partnerships

Teacher Centers

Transition Coordination Sites

***Adult Education Staff Development
Consortia***

Further information about the Career Plan Initiative, including a listing of trainer contacts, may be obtained at the following site:

***[www.emsc.nysed.gov/workforce/
careerplan/home.html](http://www.emsc.nysed.gov/workforce/careerplan/home.html)***

or you may contact:

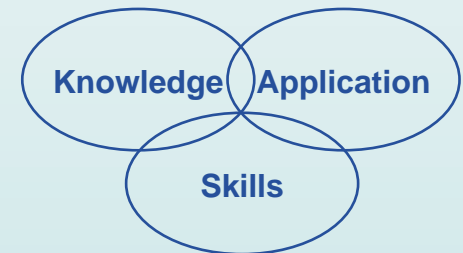
**New York State Education Department
Office of Workforce Preparation and
Continuing Education
Education Building, Room 320
Albany, NY 12234
Phone: (518) 474-5506**

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**NEW YORK STATE
EDUCATION DEPARTMENT**

CAREER PLAN INITIATIVE



The Career Plan serves as a document for learners to record their development in the areas of:

- ***Self-knowledge***
- ***Career exploration***
- ***Career and life goals***
- ***Classroom learning application***
- ***Foundation skills awareness***

for the purpose of *motivating students to achieve high standards* and develop goals to succeed in their future education and career choices.



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The State Education Department
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www.nysed.gov